

**RUSTIC VILLAGE, HOA
BOARD OF DIRECTORS
“MEETING NOTICE”**

BOARD OF DIRECTORS
Bart Christie, President
Alex Bornote, Vice-President
Nicholas Ventouras, Vice President

DATE: WEDNESDAY – November 10, 2020
TIME: 7 PM
PLACE: Join Zoom Meeting at <https://zoom.us/j/3053782837>

A G E N D A

1. CALL TO ORDER.
2. 2020/2021 BOARD OF DIRECTORS ELECTION RESULTS
3. APPOINTMENT OF OFFICERS BY NEW BOARD OF DIRECTORS
4. APPROVAL OF AGENDA
5. APPROVAL OF THE OCTOBER 2017 MEETING MINUTES
6. APPROVAL OF THE FINANCIAL REPORT
7. ACTION ITEMS
 - a. Approval of the HOA Insurance Policy and Premium
 - b. Approval of the Financial Management Agreement
 - c. Approval of the Landscaping and Maintenance Agreement
 - d. Approval of the 2021 Budget
8. INFORMATION ITEMS
 - a. The Landscaping Projects
 - b. Violations (311 Team Metro)
9. OPEN DISCUSSION
10. ADJOURNMENT

COMMUNITY PARTICIPATION IS ENCOURAGED!

RUSTIC VILLAGE, HOA BOARD OF DIRECTORS “MEETING NOTICE”

BOARD OF DIRECTORS
Bart Christie, President
Alex Bornote, Vice-President
Nicholas Ventouras, Vice President

DATE: WEDNESDAY – October 10, 2017
TIME: 6:15 p.m.
PLACE: Miccosukee Golf & Country Club

MINUTES

1. CALL TO ORDER.
2. APPROVAL OF AGENDA
3. APPROVAL OF THE FINANCIAL REPORT – 1ST - 3RD QUARTER FOR 2017
APPROVED
4. ACTION ITEMS
 - a. Perimeter Fence – Both Wood or Metal Perimeter Fencing Allowed
APPROVED
 - b. Hurricane Irma Clean-up completed by the County after Zamora cut and cleared
the Community Streets at no cost. NO ACTION REQUIRED
 - c. 2018 Tree Planting – Only Homeowners that want Oaks in front of their homes
on the Swale APPROVED
 - d. 2018 Tree Trimming APPROVED
5. INFORMATION ITEMS
 - a. The Landscaping Projects
 - b. Violations (311 Team Metro)
6. OPEN DISCUSSION
7. ADJOURNMENT

COMMUNITY PARTICIPATION IS ENCOURAGED!



Rustic Village Homeowners
 Association Section 2, Inc.
 13876 SW 56th Street
 Miami FL 33175

Invoice # MEMO BILL		Page 1
ACCOUNT NO.	Role	Date
RUSTVIL-01	GARKA1	1/20/2020
General Liability and Directors & Officers		
Policy # TBA		
Company		
Scottsdale Insurance Co. (GL)		
Western World Insurance Co. (D&O)		
Producer		
Marco Luna		
Effective	Expiration	Balance Due on
1/22/2020	1/22/2021	01/22/20
AMOUNT PAID		AMOUNT DUE
		\$ 1,676.35

Item #	Due Date	Trans	Policy Type	Description	Amount
001	01/22/20	MEM	GL	2020-21 General Liability Policy Annual Premium	\$ 903.86
002	01/22/20	MEM	D&O	2020-21 Directors & Officers Policy Annual Premium	\$ 772.49

Invoice Balance: \$ 1,676.35

***Please make check payable to:** JAG Insurance Group and mail to 999 Ponce de Leon Blvd, Suite #800 Coral Gables, FL 33134

FLORIDA SURPLUS LINE INSURANCE INFORMATION

Insured's Name: Rustic Village Homeowners Association, Section 2, Inc. Policy #: NPP8657072

Policy Dates: From: 1/22/2020 To: 1/22/2021

Surplus Lines Agent's Name: Albert Geraci

Surplus Lines Agent's Address: 2400 E. Commercial Blvd., Ste. 728, Fort Lauderdale, FL 33308

Surplus Lines Agent's License #: P176271

Producing Agency Name: Jag Insurance Group, LLC Agent Name: LUIS GAZITUA

Producing Agent's Physical Address: 999 Ponce De Leon Boulevard, Suite #800 Coral Gables, FL 33134

“THIS INSURANCE IS ISSUED PURSUANT TO THE FLORIDA SURPLUS LINES LAW. PERSONS INSURED BY SURPLUS LINES CARRIERS DO NOT HAVE THE PROTECTION OF THE FLORIDA INSURANCE GUARANTY ACT TO THE EXTENT OF ANY RIGHT OF RECOVERY FOR THE OBLIGATION OF AN INSOLVENT UNLICENSED INSURER.”

“SURPLUS LINES INSURERS' POLICY RATES AND FORMS ARE NOT APPROVED BY ANY FLORIDA REGULATORY AGENCY.”

Policy Premium:	<u>\$700.00</u>	Policy Fee:	<u>\$35.00</u>
Inspection Fee:	<u></u>	Service Fee:	<u>\$0.74</u>
Tax:	<u>\$36.75</u>	EMPA Surcharge:	<u></u>

Surplus Lines Agent's Countersignature: 

“THIS POLICY CONTAINS A SEPARATE DEDUCTIBLE FOR HURRICANE OR WIND LOSSES, WHICH MAY RESULT IN HIGH OUT- OF- POCKET EXPENSES TO YOU.”

“THIS POLICY CONTAINS A CO-PAY PROVISION THAT MAY RESULT IN HIGH OUT-OF-POCKET EXPENSES TO YOU.”

STOCK COMPANY

COMMERCIAL LINES POLICY

WESTERN WORLD

An  company

POLICY NUMBER: NPP8657072

Prior Policy Number: NPP8587164

WESTERN WORLD INSURANCE COMPANY TUDOR INSURANCE COMPANY STRATFORD INSURANCE COMPANY

SLA# P176271

COMMON POLICY DECLARATIONS

Agent/Broker #17603

Named Insured and Mailing Address:

Rustic Village Homeowners Association,
Section 2, Inc.

13876 SW 56th Street
Mail Box #266
Miami, FL 33175

Producer:

Risk Placement Services, Inc - Ft. Lauderdale,
2400 E Commercial Blvd
Suite 728
Fort Lauderdale, FL 33308

Producing Agent's Name:
Producing Agent's Address:

THIS INSURANCE IS ISSUED PURSUANT TO THE FLORIDA SURPLUS LINES LAW. PERSONS INSURED BY SURPLUS LINES CARRIERS DO NOT HAVE THE PROTECTION OF THE FLORIDA INSURANCE GUARANTY ACT TO THE EXTENT OF ANY RIGHT OF RECOVERY FOR THE OBLIGATION OF AN INSOLVENT UNLICENSED INSURER.

**SURPLUS LINES INSURERS'
POLICY RATES AND FORMS ARE
NOT APPROVED BY ANY FLORIDA
REGULATORY AGENCY.**

Policy Period: (Mo./Day/Yr.)

From: 01/22/2020

To: 01/22/2021

12:01 AM, standard time at your mailing address shown above.

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

**THIS POLICY CONSISTS OF THE FOLLOWING COVERAGES FOR WHICH A PREMIUM IS INDICATED.
THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.**

Commercial Property Coverage Part	\$ NOT COVERED
Commercial General Liability Coverage Part	\$ NOT COVERED
Commercial Auto Coverage Part	\$ NOT COVERED
Non Profit Directors and Officers Coverage Part	\$ 700.00
_____	\$ _____
_____	\$ _____
Other Coverages: Terrorism Risk Insurance Act	\$ 0
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL ADVANCE PREMIUM	\$ 700.00
Broker Fee - RPS	\$ 35.00
FL Surplus Lines Tax	\$ 36.75
FL Stamping Office Fee	\$ 0.74
_____	\$ _____
_____	\$ _____
_____	\$ _____
GRAND TOTAL	\$ 772.49

Forms and endorsements applying to this policy and attached at time of issue:

See Applicable Schedule Of Forms And Endorsements

COMMON POLICY DECLARATIONS (continued)

POLICY NUMBER: NPP8657072

The Named Insured is:

- Individual Partnership Limited Liability Company Organization/Corporation Trust
 Other _____

Location of Business:
14748 SW 56th Street
MIAMI, FL 33185

Business Description:
Homeowners Association

THESE DECLARATIONS TOGETHER WITH THE COVERAGE PART DECLARATIONS, THE COMMON POLICY CONDITIONS, COVERAGE FORM(S), AND FORMS AND ENDORSEMENTS, IF ANY, COMPLETE THE ABOVE NUMBERED POLICY.

WESTERN WORLD INSURANCE GROUP

Western World Insurance Company
Tudor Insurance Company
Stratford Insurance Company

Administrative Office
300 Kimball Drive, Suite 500
Parsippany, New Jersey 07054

We will provide the insurance described in this policy in return for the premium and compliance with all applicable provisions of this policy. If required by state law, this policy shall not be valid unless countersigned by **our** authorized representative.


Secretary


President

Countersigned:

01/24/2020 SIRNAIKS

By



Authorized Representative

SCHEDULE OF FORMS AND ENDORSEMENTS

POLICY NUMBER: NPP8657072	NAMED INSURED Rustic Village Homeowners Association, Section 2, Inc.
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Form/Endorsement No./Edition Date Title (Note- Titles are indications only. See actual form for correct name.)

WW230(06_17)	COMMON POLICY DECLARATIONS
WW22(06_16)	SERVICE OF SUIT
DEL239(06_18)	TELEPHONE CONSUMER PROTECTION ACT EXCLUSION
IL0017(11_98)	COMMON POLICY CONDITIONS
IL0985(01_15)	DISCLOSURE PURSUANT TO TERRORISM RISK INSURANCE ACT
WW218(01_13)	MAXIMUM LIMIT OF LIABILITY
WW604FL(09_11)	FLORIDA CANCELLATION AND NONRENEWAL
DEL02(10_11)	DIRECTORS OFFICERS INSURED ENTITY DECLARATIONS
DEL01(01_15)	DIRECTORS OFFICERS INSURED ENTITY AND EP COVERAGE FORM
DEL10(03_10)	EMPLOYMENT PRACTICES LIABILITY EXCLUSION
DEL94(07_12)	EXTENDED REPORTING PERIOD ENDORSEMENT
DEL102(07_14)	CRISIS MANAGEMENT ENDORSEMENT
DEL113(07_14)	OWNERS ASSOCIATION LIMITATION ENDORSEMENT
DEL114(07_14)	PRIVACY AND NETWORK SECURITY EXCLUSION
DEL118(09_14)	LIMITED NON-MONETARY DAMAGES COVERAGE ENDORSEMENT
DELFL210(03_16)	AMENDATORY ENDORSEMENT - FLORIDA
DELFL211(03_16)	FLORIDA CHANGES - CANCELLATION AND NONRENEWAL

ADDITIONAL FORMS AND ENDORSEMENTS

INSURED

**This Endorsement Modifies Your Policy.
Please Read It Carefully.**

SERVICE OF SUIT

The Company appoints the Commissioner of Insurance as its true and lawful attorney for acceptance of service of all legal process issued in this state in any action, suit or proceeding arising out of this contract of insurance. The Company authorizes the Commissioner to forward such process to:

In California: Richard Glucksman, Chapman Glucksman, 11900 West Olympic Boulevard, Suite 800, Los Angeles, CA 90064

All Other States: Western World Insurance Group, Claims Department, 300 Kimball Drive, Suite 500, Parsippany, NJ 07054

The above-named are authorized to accept service of process on behalf of the Company in any legal proceeding in the applicable state(s).

**This Endorsement Modifies Your Policy.
Please Read It Carefully.**

TELEPHONE CONSUMER PROTECTION ACT EXCLUSION

This endorsement modifies insurance provided under the following:

**DIRECTORS, OFFICERS, INSURED ENTITY AND EMPLOYMENT PRACTICES
INSURANCE COVERAGE PART**

The following is added to **SECTION III - EXCLUSIONS:**

This insurance does not apply to any "loss" or "defense costs" in connection with any "claim" made against an insured, arising out of, directly or indirectly resulting from, or in consequence of, or in any way involving:

Telephone Consumer Protection Act

Actions brought under the Telephone Consumer Protection Act, any federal or state anti-spam statutes, and/or any other federal or state statute, law or regulation relating to a person's or entity's right of seclusion, including but not limited to any unsolicited electronic dissemination of faxes, e-mails or other communications by or on behalf of the "insured" to actual or prospective customers of the "insured" or any other third-party.

COMMON POLICY CONDITIONS

All Coverage Parts included in this policy are subject to the following conditions.

A. Cancellation

1. The first Named Insured shown in the Declarations may cancel this policy by mailing or delivering to us advance written notice of cancellation.
2. We may cancel this policy by mailing or delivering to the first Named Insured written notice of cancellation at least:
 - a. 10 days before the effective date of cancellation if we cancel for nonpayment of premium; or
 - b. 30 days before the effective date of cancellation if we cancel for any other reason.
3. We will mail or deliver our notice to the first Named Insured's last mailing address known to us.
4. Notice of cancellation will state the effective date of cancellation. The policy period will end on that date.
5. If this policy is cancelled, we will send the first Named Insured any premium refund due. If we cancel, the refund will be pro rata. If the first Named Insured cancels, the refund may be less than pro rata. The cancellation will be effective even if we have not made or offered a refund.
6. If notice is mailed, proof of mailing will be sufficient proof of notice.

B. Changes

This policy contains all the agreements between you and us concerning the insurance afforded. The first Named Insured shown in the Declarations is authorized to make changes in the terms of this policy with our consent. This policy's terms can be amended or waived only by endorsement issued by us and made a part of this policy.

C. Examination Of Your Books And Records

We may examine and audit your books and records as they relate to this policy at any time during the policy period and up to three years afterward.

D. Inspections And Surveys

1. We have the right to:
 - a. Make inspections and surveys at any time;

- b. Give you reports on the conditions we find; and

- c. Recommend changes.

2. We are not obligated to make any inspections, surveys, reports or recommendations and any such actions we do undertake relate only to insurability and the premiums to be charged. We do not make safety inspections. We do not undertake to perform the duty of any person or organization to provide for the health or safety of workers or the public. And we do not warrant that conditions:
 - a. Are safe or healthful; or
 - b. Comply with laws, regulations, codes or standards.
3. Paragraphs 1. and 2. of this condition apply not only to us, but also to any rating, advisory, rate service or similar organization which makes insurance inspections, surveys, reports or recommendations.
4. Paragraph 2. of this condition does not apply to any inspections, surveys, reports or recommendations we may make relative to certification, under state or municipal statutes, ordinances or regulations, of boilers, pressure vessels or elevators.

E. Premiums

The first Named Insured shown in the Declarations:

1. Is responsible for the payment of all premiums; and
2. Will be the payee for any return premiums we pay.

F. Transfer Of Your Rights And Duties Under This Policy

Your rights and duties under this policy may not be transferred without our written consent except in the case of death of an individual Named Insured.

If you die, your rights and duties will be transferred to your legal representative but only while acting within the scope of duties as your legal representative. Until your legal representative is appointed, anyone having proper temporary custody of your property will have your rights and duties but only with respect to that property.

THIS ENDORSEMENT IS ATTACHED TO AND MADE PART OF YOUR POLICY IN RESPONSE TO THE DISCLOSURE REQUIREMENTS OF THE TERRORISM RISK INSURANCE ACT. THIS ENDORSEMENT DOES NOT GRANT ANY COVERAGE OR CHANGE THE TERMS AND CONDITIONS OF ANY COVERAGE UNDER THE POLICY.

DISCLOSURE PURSUANT TO TERRORISM RISK INSURANCE ACT

SCHEDULE

SCHEDULE - PART I

Terrorism Premium (Certified Acts) \$0

This premium is the total Certified Acts premium attributable to the following Coverage Part(s), Coverage Form(s) and/or Policy(ies):

DEL01

Additional information, if any, concerning the terrorism premium:

SCHEDULE - PART II

Federal share of terrorism losses ____ **% Year: 20** ____
(Refer to Paragraph **B.** in this endorsement.)

Federal share of terrorism losses ____ **% Year: 20** ____
(Refer to Paragraph **B.** in this endorsement.)

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Disclosure Of Premium

In accordance with the federal Terrorism Risk Insurance Act, we are required to provide you with a notice disclosing the portion of your premium, if any, attributable to coverage for terrorist acts certified under the Terrorism Risk Insurance Act. The portion of your premium attributable to such coverage is shown in the Schedule of this endorsement or in the policy Declarations.

B. Disclosure Of Federal Participation In Payment Of Terrorism Losses

The United States Government, Department of the Treasury, will pay a share of terrorism losses insured under the federal program. The federal share equals a percentage (as shown in Part II of the Schedule of this endorsement or in the policy Declarations) of that portion of the amount of such insured losses that exceeds the applicable insurer retention. However, if aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year, the Treasury shall not make any payment for any portion of the amount of such losses that exceeds \$100 billion.

C. Cap On Insurer Participation In Payment Of Terrorism Losses

If aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year and we have met our insurer deductible under the Terrorism Risk Insurance Act, we shall not be liable for the payment of any portion of the amount of such losses that exceeds \$100 billion, and in such case insured losses up to that amount are subject to pro rata allocation in accordance with procedures established by the Secretary of the Treasury.

MAXIMUM LIMIT OF LIABILITY

A. This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE LIABILITY

COVERAGE B. PERSONAL AND ADVERTISING INJURY LIABILITY

COVERAGE D. PROFESSIONAL LIABILITY

COVERAGE E. SEXUAL MOLESTATION LIABILITY

COVERAGE G. ASSAULT AND/OR BATTERY LIABILITY

LIQUOR LIABILITY COVERAGE FORM

ERRORS AND OMISSIONS INSURANCE COVERAGE FORM

DIRECTORS, OFFICERS, INSURED ENTITY AND EMPLOYMENT PRACTICES

INSURANCE COVERAGE FORM

COVERAGE A. DIRECTORS AND OFFICERS LIABILITY

COVERAGE B. EMPLOYMENT PRACTICES LIABILITY

B. SECTION III - LIMITS OF INSURANCE of the **Commercial General Liability Coverage Form** and the **Liquor Liability Coverage Form**, and SECTION IV - LIMITS OF INSURANCE of the **Errors and Omissions Insurance Coverage Form** and the **Directors, Officers, Insured Entity and Employment Practices Insurance Coverage Form** are amended to include the following paragraph:

If two or more of the COVERAGES in Paragraph A. above apply to the same "multiple coverage event":

1. The coverage with the highest applicable limit shall be the maximum limit of insurance available for the "multiple coverage event"; and
2. The amount paid for the "multiple coverage event" will be divided equally between/among the General Aggregate Limit and/or the Aggregate Limit of those coverages applicable to the "multiple coverage event."

C. SECTION V - DEFINITIONS of the **Commercial General Liability Coverage Form** and the **Liquor Liability Coverage Form**, and SECTION II - DEFINITIONS of the **Errors and Omissions Insurance Coverage Form** and the **Directors, Officers, Insured Entity and Employment Practices Insurance Coverage Form** are amended to include the following definition:

"Multiple coverage event" means an event resulting in damages or "loss" to which two or more of the COVERAGES in Paragraph A. of this endorsement apply.

FLORIDA CANCELLATION AND NONRENEWAL

This endorsement modifies insurance provided under the following:

ALL COVERAGE PARTS

A. Paragraph 2. of the Cancellation Common Policy Condition is replaced by the following:

2. Cancellation Of Policies In Effect

a. For 90 Days Or Less

If this policy has been in effect for 90 days or less, we may cancel this policy by mailing or delivering to the first Named Insured written notice of cancellation, accompanied by the reasons for cancellation, at least:

(1) 10 days before the effective date of cancellation if we cancel for nonpayment of premium; or

(2) 20 days before the effective date of cancellation if we cancel for any other reason, except we may cancel immediately if there has been:

(a) A material misstatement or misrepresentation; or

(b) A failure to comply with the underwriting requirements established by the insurer.

b. For More Than 90 Days

If this policy has been in effect for more than 90 days, we will mail or deliver to the first Named Insured written notice of cancellation, accompanied by the reasons for cancellation, at least:

(1) 10 days before the effective date of cancellation if we cancel for nonpayment of premium; or

(2) 45 days before the effective date of cancellation if we cancel for any other reason.

B. The following is added and supersedes any other provision to the contrary:

NONRENEWAL

1. If we decide not to renew this policy we will mail or deliver to the first Named Insured written notice of nonrenewal, accompanied by the reason for nonrenewal, at least 45 days prior to the expiration of this policy.

2. Any notice of nonrenewal will be mailed or delivered to the first Named Insured's last mailing address known to us. If notice is mailed, proof of mailing will be sufficient proof of notice.

DIRECTORS, OFFICERS, INSURED ENTITY AND EMPLOYMENT PRACTICES INSURANCE COVERAGE PART

THIS IS A CLAIMS MADE AND REPORTED COVERAGE

DECLARATIONS

POLICY NUMBER: NPP8657072

Policy Period: (Mo./Day/Yr.)

From: 01/22/2020 To: 01/22/2021 12:01 AM, standard time

COVERAGE A. DIRECTORS AND OFFICERS LIABILITY INSURANCE

ITEM 1. LIMIT OF INSURANCE

Aggregate Limit \$ 1,000,000

ITEM 2. RETENTION (EACH CLAIM) \$ 0

ITEM 3. PREMIUM FOR COVERAGE A. \$ 700.00

IF THERE IS NO LIMIT OF INSURANCE SHOWN FOR ITEM 1., THIS POLICY
DOES NOT INCLUDE COVERAGE A. DIRECTORS AND OFFICERS LIABILITY INSURANCE.

COVERAGE B. EMPLOYMENT PRACTICES LIABILITY INSURANCE

ITEM 4. LIMIT OF INSURANCE

Aggregate Limit \$ _____

ITEM 5. RETENTION (EACH CLAIM) \$ _____

ITEM 6. PREMIUM FOR COVERAGE B. \$ _____

IF THERE IS NO LIMIT OF INSURANCE SHOWN FOR ITEM 4., THIS POLICY
DOES NOT INCLUDE COVERAGE B. EMPLOYMENT PRACTICES LIABILITY INSURANCE.

TOTAL COVERAGE PART PREMIUM

Terrorism Risk Insurance Act of 2002 Premium \$ 0

ITEM 7. TOTAL COVERAGE PART PREMIUM \$ 700.00

ITEM 8. FORMS AND ENDORSEMENTS

Forms and Endorsements applying to this Coverage Part and made part of the Policy at time of issue:

**SEE SCHEDULE OF FORMS AND ENDORSEMENTS AND
THE INSURED'S APPLICATION FOR THIS INSURANCE.**

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

DIRECTORS, OFFICERS, INSURED ENTITY AND EMPLOYMENT PRACTICES INSURANCE COVERAGE FORM

NOTICE: This is a Claims Made and Reported Coverage Form.

Various provisions in this policy restrict coverage. Read the entire policy carefully to determine rights, duties and what is and is not covered.

Throughout this policy the words "you" and "your" refer to the Named Insured shown in the Common Policy Declarations. The words "we", "us" and "our" refer to the company providing this insurance.

The word "insured" means any "individual insured" or "organization".

Other words and phrases that appear in quotation marks have special meaning. Refer to Section II - Definitions.

In consideration of the payment of the premium and reliance upon the statements made and information furnished to us as part of the "application", and subject to all the provisions of this policy, we agree to provide the insurance described in this Coverage Form and its applicable endorsements.

SECTION I - INSURING AGREEMENTS

1. Coverage A. Directors and Officers Liability

We will pay on behalf of the insured all "loss" that the insured becomes legally obligated to pay because of a "claim" first made against the insured during the policy period for "wrongful acts":

- a. Arising solely out of the "individual insured's" performance of his or her duties on behalf of the "organization"; or
- b. Attributed to the "organization".

2. Coverage B. Employment Practices Liability

We will pay on behalf of the insured all "loss" that the insured becomes legally obligated to pay because of a "claim" first made against the insured during the policy period for "wrongful employment acts" or "third party wrongful acts":

- a. Arising solely out of the "individual insured's" performance of his or her duties on behalf of the "organization"; or
- b. Attributed to the "organization".

3. Claims Made and Reported

The insured must, as a condition precedent to coverage, report any "claim" to us as soon as practicable, but in no event later than 60 days after the expiration of the Coverage Part.

4. Defense

- a. We have the right and duty to defend the insured against any "claim" to which this insurance applies, even if the allegations of the "claim" are groundless, false or fraudulent. However, we will have no duty to defend the insured against any "claim" to which this insurance does not apply.
- b. "Defense costs" are payable in addition to the applicable Aggregate Limit of Insurance.
- c. Our right and duty to defend any "claim" ends when we have used up the applicable Aggregate Limit of Insurance in payment of "loss".
- d. We will not settle any "claim" without your written consent. Such consent will not be unreasonably withheld. If you refuse to consent to a settlement recommended by us and acceptable to the claimant, then our Limits of Insurance with respect to the "claim" will be reduced by:
 - (1) The amount of "loss" for which the "claim" could have been settled plus all "defense costs" incurred prior to the date of the refusal; and

- (2) 50% of all subsequent covered "defense costs" in excess of the amount incurred in (1) above, which sum will not exceed the unexhausted Limits of Insurance specified in Item 1. or Item 4. of the Coverage Part Declarations.

The remaining 50% of "defense costs" and all subsequent "loss" will be borne uninsured by you and at your own risk.

In this event, we may, at our sole discretion, tender a check to you for the recommended settlement amount and will be relieved of any further duty or obligation, other than for covered "defense costs" referenced above.

- e. If there is a "settlement opportunity" and:
- (1) Your consent is provided in writing to the settlement within 30 days of the date you are first made aware of the "settlement opportunity"; and
- (2) Your consent is provided within the first 90 days after the "claim" is both made and first reported to us;

then, in the event the "claim" settles as a result of such "settlement opportunity", the retention applicable to the "claim" will be reduced by 25% for such "claim". Both (1) and (2) are conditions to such reduction.

5. Allocation

Subject to this Section, if in any "claim" the insureds incur both "loss" covered by this policy and "loss" not covered by this policy either because the "claim" against the insureds includes both covered and uncovered matters or because the "claim" is made against both insureds who are afforded coverage for such "claim" and others, including insureds, who are not afforded coverage for such "claim", both the insureds and we agree to use our best efforts to allocate such amount between covered "loss" and uncovered "loss" based upon the relative legal and financial exposures of the parties to covered and uncovered matters; provided however that 100% of any "defense costs" incurred by insureds in such "claim" will be allocated to covered "loss".

In any arbitration, suit or other proceeding among us, no presumption shall exist concerning what is a fair and proper allocation between covered "loss" and uncovered "loss".

6. Coverage Extensions

a. Spousal Provision

This insurance also applies to the lawful spouse or "domestic partner" of an "individual insured", but only for "claims" arising out of any "wrongful acts", "wrongful employment acts" or "third party wrongful acts" of the "individual insured".

b. Worldwide Provision

This insurance applies to "wrongful acts", "wrongful employment acts" or "third party wrongful acts" occurring anywhere in the world provided the "claim" is first made against an insured in the United States of America (including its territories and possessions), Puerto Rico or Canada.

c. Outside Directorship

This insurance applies to "individual insureds" who hold an official position as a director in another nonprofit entity but only if it is with your specific, written permission. The nonprofit entity must qualify as such under Section 501 (c) of the Internal Revenue Code of 1986 (as amended). Exclusion 16. Other Capacity does not apply for the above situation. This coverage will be excess of any other insurance available to the "individual insured".

SECTION II - DEFINITIONS

1. "Application" means:

- a. An application, whether it is ours or another's, and any material submitted for this coverage; and
- b. Any application and materials submitted for all the previous policies issued by us providing you continuous coverage until the effective date of this policy.

2. "Claim" means:

- a. A written demand for monetary relief received by an insured seeking to hold the insured responsible for a "wrongful act", "wrongful employment act", or "third party wrongful act" including, but not limited to, the service of suit or the institution of arbitration or mediation proceedings against the insured;
- b. A judicial or administrative proceeding initiated against an insured seeking to hold the insured responsible for a "wrongful employment act" or a "third party wrongful act", including any proceeding conducted by the Equal Employment Opportunity Commission or similar federal, state or local agency and any appeal therefrom;
- c. A written demand for non-monetary or injunctive relief received by an insured seeking to hold the insured responsible for a "wrongful act", "wrongful employment act", or "third party wrongful act" including, but not limited to, the service of suit or the institution of arbitration or mediation proceedings against the insured;
- d. A civil proceeding against any insured seeking monetary damages or non-monetary or injunctive relief, commenced by the service of a complaint or similar pleading;
- e. A criminal proceeding against any insured, commenced by a return of an indictment or similar document, or receipt or filing of a notice of charges;
- f. A civil, administrative or regulatory proceeding against any insured commenced by the filing of a notice of charges or similar document;
- g. A civil, criminal, administrative or regulatory investigation commenced by the service upon or other receipt by any insured of a written notice, investigative order, or subpoena from the investigating authority identifying such insured as an individual or entity against whom a proceeding described in paragraphs c., d., e. or f. immediately above may be commenced;
- h. A written request of the insured to toll a statute of limitations relating to a "claim" described in paragraphs a. through g. immediately above;

- i. An official request for the "extradition" of any "individual insured" or the execution of a warrant for the arrest of any "individual insured" where such execution is an element of "extradition"; or
- j. A target letter, Wells Notice or other written notice from the investigating authority identifying by name the "individual insured" as an individual against whom a proceeding may be commenced.

However, "claim" does not include a labor or grievance arbitration or proceeding which is subject or pursuant to a collective bargaining agreement.

A "claim" will be considered first made when an insured, its legal representative or agent first receives written notice of a "claim". If more than one "claim" arises out of the same "wrongful act", "wrongful employment act", "third party wrongful act", or an "interrelated wrongful act", they will be deemed a single "claim" to be first made on the date the earliest of the "claims" was made.

- 3. "**Defense costs**" means reasonable and necessary fees, costs and expenses resulting from the defense and appeal of any "claim" against the insured, excluding salaries and bonuses of the "organization's" officers or "employees." "Defense costs" includes premiums for any appeal bond, attachment bond or similar bond.
- 4. "**Discrimination**" means any actual or alleged:
 - a. Violation of any employment discrimination law;
 - b. Disparate treatment of, or the failure or refusal to hire a claimant because he or she is or claims to be a member of a class which is or is alleged to be legally protected.
- 5. "**Domestic partner**" means any natural person qualifying as a domestic partner under the provisions of any applicable federal, state or local law.
- 6. "**Employee**" means any natural person whose labor or service is engaged by and directed by the "organization" while performing duties related to the conduct of the "organization's" business. "Employee" includes leased, part-time, seasonal and temporary workers, volunteers and interns.

"Employee" also means any natural person who is an independent contractor for the "organization", provided:

- a. Such individual performs work or services for or on behalf of the "organization"; and
 - b. The "organization" provides indemnification to such individual in the same manner as that provided to the "organization's" employees.
7. **"Extradition"** means any formal process by which an "individual insured" located in any country is or is sought to be surrendered to any other country for trial, or otherwise to answer any criminal accusation, for a "wrongful act", "wrongful employment act" or "third party wrongful act".
8. **"Harassment"** means any actual or alleged unwelcome sexual advances, requests for sexual favors or any other conduct of a sexual nature:
- a. Which is made a term of condition of claimant's employment or advancement;
 - b. Which the submission to or rejection of is used as a basis for decisions affecting the claimant; or
 - c. Which has the purpose or effect of creating an intimidating, hostile or offensive work environment.
9. **"Individual insureds"** means any person(s) who were, now are, or will be:
- a. Directors, trustees, officers, "employees", or committee members of the "organization", including their estates, heirs, legal representatives or assigns in the event of their death, incapacity or bankruptcy; or
 - b. Any person(s) who were, now are, or will be members of the Advisory Board of the "organization", including their estates, heirs, legal representatives or assigns in the event of their death, incapacity or bankruptcy.
10. **"Interrelated wrongful acts"** means all "wrongful acts", "wrongful employment acts," or "third party wrongful acts" that have in common any fact, circumstance, situation, event, transaction, cause or a series of causally or logically connected facts, circumstances, situations, events, transactions or causes.

11. **"Loss"** means damages and settlements which an insured is legally obligated to pay as a result of a "claim" for a "wrongful act" or "wrongful employment act", or "third party wrongful act", pre-judgment and post-judgment interest awarded by a court and punitive or exemplary damages to the extent such damages are insurable under applicable law.

For the purpose of determining the insurability of punitive damages and exemplary damages, the laws of the jurisdiction most favorable to the insurability of the damages will control, provided that the jurisdiction has a substantial relationship to the relevant insured or to the "claim" giving rise to the damages.

"Loss" also means, with respect to any "claim" arising out of a "wrongful employment act" or "third party wrongful act", front-pay and back-pay, and liquidated damages awarded pursuant to the Age Discrimination in Employment Act, the Equal Pay Act or the Family Medical Leave Act.

"Loss" does not include:

- a. Any amount for which the insured is not financially liable or legally obligated to pay;
- b. The multiplied portion of any multiple damage award;
- c. Damages owed based on an express obligation by written or oral agreement or amounts owed under any contract or agreement;
- d. Taxes, fines or penalties; provided, however, this limitation does not include the ten percent penalty excise tax imposed upon any "individual insureds" pursuant to 26 U.S.C. § 4558(a)(2) for participation in an excess benefit transaction;
- e. Matters uninsurable under the laws pursuant to which this policy is construed;
- f. The cost to comply with any injunctive or other non-monetary or declaratory relief, including specific performance, or any agreement to provide such relief;
- g. Any liability or costs incurred to modify any building or property to make it more accessible or accommodating to any person;

- h. Any liability or costs in connection with any educational, sensitivity or other corporate program, policy or seminar;
- i. Any sum, amount or payment which constitutes restitution or disgorgement;
- j. Employment-related benefits, retirement benefits, prerequisites, vacation and sick days, medical and insurance benefits, deferred cash incentive compensation or any other type of compensation, improper payroll deductions, severance pay, unpaid wages and commissions, compensation for vacation and sick days, medical and insurance benefits, amounts owed under any employment contract, partnership, stock or other ownership agreement, or any other type of contract, and overtime pay for hours actually worked or labor actually performed by any "employee" of the "organization";
- k. Deferred cash incentive compensation or any other type of compensation other than salary, wages, bonuses, commissions, non-deferred cash incentive compensation; or
- l. Liquidated damages, except to the extent specifically included as "loss" above.

In addition, "loss" does not include the cost of any remedial, preventative or other non-monetary relief, including but not limited to any costs associated with compliance with any such relief of any kind or nature imposed by any judgment, settlement or governmental authority.

- 12. "Non-indemnifiable loss"** means "loss" for which an "organization":
- 1. Has not indemnified, and is not permitted or required to indemnify, an "individual insured" pursuant to law or contract or the charter, by laws, operating agreement or similar documents of the "organization"; or

- 2. Does not indemnify an "insured individual" because of either the appointment by any state of federal official, agency or court of any receiver, conservator, liquidator, trustee, rehabilitator or similar official to take control of, supervise, manage or liquidate the organization, or because of the organization becoming a debtor-in-possession.

13. "Organic pathogen" means any organic irritant or contaminant, including but not limited to mold, fungus, bacteria or virus, or any of their by-products such as mycotoxin, mildew, or biogenic aerosol.

14. "Organization" means you and your "subsidiaries" and includes a debtor-in-possession or the bankruptcy estate of the "organization" under United States bankruptcy law or an equivalent status under the law of any other jurisdiction.

15. "Personal injury offense" means:

- a. False arrest, detention or imprisonment;
- b. The wrongful eviction from, wrongful entry into, or invasion of the right of private occupancy of a room, dwelling or premises that a person occupies, committed by or on behalf of its owner, landlord or lessor; or
- c. Oral or written publication, in any manner, of material that slanders or libels a person or organization or disparages a person's or organization's goods, products or services.

- 16. "Pollutants"** means any substance exhibiting any hazardous characteristics as defined by, or identified on a list of hazardous substances issued by the United States Environmental Protection Agency or any federal, state, county, municipal or local counterpart thereof or any foreign equivalent. Such substances include, without limitation, solids, liquids, gaseous or thermal irritants, contaminants or smoke, vapor, soot, fumes, acids, alkalis, chemicals or waste materials, including materials to be recycled, reconditioned, or reclaimed. "Pollutants" will also mean any other air emission, odor, waste water, oil or oil products, infectious or medical waste, asbestos or asbestos products, noise, fungus (including mold or mildew and any mycotoxins, spores, scents or byproducts produced or released by fungi) and electric, magnetic or electromagnetic fields.
- 17. "Retaliation"** means any actual or alleged retaliatory treatment against an "employee" because of:
- a. The exercise of, or attempt to exercise, an "employee's" rights under law;
 - b. An "employee's" disclosure of, or threat to disclose to a governmental agency or superior, acts of actual or alleged wrongdoing by an insured; or
 - c. The filing of a claim under federal, state or local whistle-blower laws including the federal False Claims Act.
- 18. "Settlement opportunity"** means a settlement that is within the policy Limit of Insurance, is recommended by us and is agreed to by the claimant.
- 19. "Subsidiary"** means any entity, as of the effective date of the policy, in which you own or control, directly or indirectly, the right to elect or appoint more than 50% of the entity's directors, trustees, or managers, and that entity is named in the "application".
- 20. "Third party wrongful act"** means "discrimination", including "harassment", by any insured against any natural person who is not an "employee".
- 21. "Whistleblower conduct"** means any of the activity set forth in 18 U.S.C. § 1514A(a), engaged in by a whistleblower with a federal regulatory or law enforcement agency, Member of Congress or any committee of Congress, or person with supervisory authority over the whistleblower, or an enforcement action by the whistleblower set forth in 18 U.S.C. § 1514A(b).
- 22. "Wrongful act"** means any actual or alleged act, error, omission, misstatement, misleading statement, neglect, breach of duties, "personal injury offense" or violations of the Sherman Antitrust Act or similar federal, state or local statutes or rules.
- a. By the "organization";
 - b. By an "individual insured", arising solely from duties conducted on behalf of the "organization"; or
 - c. Asserted against an "individual insured" because of an actual or alleged act, error, omission, misstatement, misleading statement, neglect or breach of duties by the "organization".
- A "wrongful act" does not include any "wrongful employment act" or "third party wrongful act".
- 23. "Wrongful employment act"** means any actual or alleged act of the following:
- a. "Discrimination";
 - b. "Harassment";
 - c. "Retaliation";
 - d. "Wrongful termination";
 - e. Violation of the Uniformed Services Employment & Reemployment Rights Act;
 - f. Violation of the Family and Medical Leave Act of 1993;
 - g. Violation of state law having the same or substantially similar purpose as the Acts in e. and f. above;
 - h. Breach of any express or implied employment contract; or

- i. Acts described in clauses a. through h. above, arising from the use of the "organization's" internet, e-mail, telecommunication or similar systems, including the failure to provide and enforce adequate policies and procedures relating to use of the "organization's" internet, e-mail, telecommunication or similar systems.

24. "Wrongful termination" means termination of an employment relationship in a manner which is illegal and wrongful or in breach of an implied agreement to continue employment. However, "wrongful termination" does not include any breach of a written employment contract.

SECTION III - EXCLUSIONS

This insurance does not apply to any "loss" or "defense costs" in connection with any "claim" made against an insured, arising out of, directly or indirectly resulting from, or in consequence of, or in any way involving:

1. Bodily Injury or Property Damage

Any actual or alleged bodily injury, sickness, humiliation, mental anguish, emotional distress, assault, battery, disease or death of a person, or theft, conversion, misappropriation, damage to or destruction of any tangible property including any loss of use or slander of title. This exclusion does not apply to "claims" for mental anguish, emotional distress, invasion of privacy, or humiliation, that result from a "wrongful employment act" or "third party wrongful act".

2. Professional Liability

Medical malpractice or counseling or any error or omission by a professional while rendering services, including the failure to render services. Provided, however, this exclusion does not apply to any "claim" brought by a securities holder of the "organization" in his, her or its capacity as such alleging failure to supervise those who performed or failed to perform such professional services, provided that such securities holder action is instigated and continued totally independent of, and totally without the solicitation, assistance, active participation of, or intervention of, any insured.

3. Contractual Liability

Liability under any contract or agreement except liability that would exist even in the absence of the contract or agreement. However, we will indemnify the insured for "defense costs" but only with respect to a "claim" that alleges a breach of an express or implied employment contract.

4. Pending and Prior Litigation

Any litigation pending as of or prior to the effective date of this policy; provided that, if this policy is a renewal of a policy or policies previously issued by us and if the coverage provided by us was continuous from the effective date of the first policy to the effective date of this policy, the reference in this exclusion to effective date will mean the effective date of the first policy under which we first provided continuous coverage to you.

5. Prior Knowledge

Any actual or alleged act, error or omission, breach of duty or circumstance that an insured:

- a. Had knowledge of prior to the effective date of the policy; and
- b. Had a reasonable belief the actual or alleged act, error or omission, breach of duty or circumstance could result in a "claim";

provided that, if this policy is a renewal of a policy or policies previously issued by us and if the coverage provided by us was continuous from the effective date of the first policy to the effective date of this policy, the reference in this exclusion to effective date will mean the effective date of the first policy under which we first provided continuous coverage to you.

6. Pollution

The actual, alleged or threatened discharge, dispersal, release or escape of "pollutants", or any direction or request to test for, monitor, clean up, remove, contain, treat, detoxify or neutralize "pollutants".

7. Nuclear, Biological and Chemical Materials

- a. The use, release or escape of nuclear materials, or any resulting nuclear reaction or radiation or radioactive contamination; or
- b. The dispersal or application of pathogenic or poisonous biological or chemical materials.

8. Fraud

Any fraudulent, dishonest, or criminal act. However, this exclusion does not apply to "defense costs" or "loss" incurred until such conduct is established in a final and non-appealable judgment or adjudication in the underlying action to be fraudulent, dishonest or criminal.

The "wrongful act" of any "individual insured" will not be imputed to any other "individual insured".

9. Illegal Profits

The gain of any profits, remuneration or advantage to which an insured was not legally entitled. However, this exclusion does not apply to "defense costs" or "loss" incurred until such conduct is established in a final and non-appealable judgment or adjudication in the underlying action.

The "wrongful act" of any "individual insured" will not be imputed to any other "individual insured".

10. Labor Disputes and Negotiations

Any lockout, strike, picket line, replacement of worker(s) or other similar actions resulting from labor disputes or labor negotiations. However, this exclusion does not apply to a "claim" for actual or alleged "retaliation" from the foregoing.

11. Labor Relations Acts

- a. The Fair Labor Standards Act (except the Equal Pay Act);
- b. The National Labor Relations Act;
- c. The Worker Adjustment and Retraining Notification Act;
- d. The Consolidated Omnibus Budget Reconciliation Act of 1985;
- e. The Occupational Safety and Health Act;

- f. Any workers' compensation, unemployment insurance, social security, or disability benefits law;
- g. The Racketeering Influence and Corrupt Organizations Act;
- h. The Federal False Claims Act; or
- i. Other similar provisions of any federal, state or local or common law or any rules or regulations promulgated under any of the foregoing.

However, this exclusion does not apply to a "claim" for actual or alleged "retaliation" arising from your violation of such law.

12. ERISA

Any pension, profit sharing, welfare benefit or other employee benefit program established in whole or part for the benefit of any "individual insured", or based upon, arising out of or in any way involving the Employee Retirement Income Security Act of 1974 (except Section 510 thereof) or any amendments to the Act or regulations promulgated thereunder or similar provisions of any federal, state or local law or common law. However, this exclusion does not apply to any "claim" for actual or alleged "retaliation" with regards to benefits paid or payable.

13. Copyright, Patent or Trademark Infringement

Infringement of a copyright, patent or trademark.

14. Accommodations for Disabled Persons

Any alleged or actual failure of any building or property to comply with any federal, state or other statute or code which requires any building or property to be more accessible or accommodating to any disabled person.

15. Insured vs. Insured

Any "claim" by, at the behest of, or on behalf of the "organization" or any "individual insured". However, this exclusion does not apply to:

- a. A "claim" brought by an "individual insured" for a "wrongful employment act";

- b. Any derivative "claim" made on behalf of the "organization" by a member, an attorney general or any other such representative party if such action is brought and maintained totally independently of and totally without the solicitation, assistance, active participation or intervention of any "individual insured" or the "organization". However, that "whistleblower conduct" by an "individual insured", other than a director or equivalent position, will not be considered solicitation, assistance, active participation, or intervention of an "individual insured";
- c. Any "claim" that is brought or maintained by or on behalf of any bankruptcy or insolvency trustee or bankruptcy appointed representative of the "organization", or receiver, examiner, liquidator or similar official or creditors committee for the "organization" or any assignee of such trustee, examiner, receiver or similar official or creditors committee;
- d. Any "claim" that is brought or maintained by any insured in the form of a cross claim, third party claim or other proceeding for contribution or indemnity which is part of, and directly results from a "claim" that is covered by this Coverage Part;
- e. Any "claim" that is brought or maintained by any former director or officer of the "organization" and where the "claim" is solely based upon and arising out of "wrongful acts" committed subsequent to the date such director or officer ceased to be a director or officer of the "organization" and where the "claim" is first made two years subsequent to the date such director or officer ceased to be a director or officer of the "organization"; or
- f. Any "claim" by or on behalf of the "organization" brought and maintained in any non-common law jurisdiction outside the United States.

16. Other Capacity

Any act or omission by an insured in his or her capacity with an entity other than the organization".

17. Securities Liability Exclusion

A violation or alleged violation of:

- a. The Federal Securities Act of 1933;
- b. The Securities Exchange Act of 1934;
- c. The Investment Company Act of 1940 or any other federal law with respect to the regulation of securities;
- d. Any state securities or blue sky law; or
- e. Any provision of the common law imposing liability in connection with the offer, sale, or purchase of securities.

18. Unpaid Compensation

Improper payroll deductions, unpaid wages, isclassification of exempt or non-exempt employee status, compensation earned by or due to the claimant but not paid by the insured (including, but not limited to, commission, vacation and sick days, retirement benefits, and severance pay), overtime pay for hours actually worked or labor actually performed by any "employee" of the "organization". However, this exclusion does not apply to any back pay or front pay allegedly due as the result of "discrimination", or that part of any "claim" alleging "retaliation".

19. Asbestos

- a. The specifications of any product, material or process containing asbestos;
- b. The failure to detect the existence of, or determine the amount of, asbestos in any product material or process;
- c. The failure to warn of the existence of asbestos in any product, material or process;
- d. The failure to recommend the removal of asbestos in any product, material or process;
- e. Any other alleged failure to properly act in response to the presence of asbestos in any product, material or process; or
- f. Professional services rendered in the abatement, replacement or removal of any product, material or process containing asbestos.

SECTION IV - LIMITS OF INSURANCE

1. The Limits of Insurance shown in the Declarations and the rules below determine the most we will pay regardless of the number of:
 - a. Insureds;
 - b. "Claims" made; or
 - c. Persons or "organizations" making "claims".
2. The Directors and Officers Aggregate Limit is the most we will pay under Coverage A for all "loss", due to "wrongful act" "claims".
3. The Employment Practices Aggregate Limit is the most we will pay under Coverage B for all "loss", due to "wrongful employment act" or "third party wrongful act" "claims".
4. If both Coverage A and Coverage B apply to a "claim" arising out of the same "wrongful act", "wrongful employment act", "third party wrongful act", or an "interrelated wrongful act", the largest aggregate limit from one of the Coverages will be the maximum Limit of Insurance available for the "claim" .

The Limits of Insurance for this Coverage Part apply separately to each consecutive annual period starting with the beginning of the policy period shown in the Common Policy Declarations. However, if:

- a. This Coverage Part is issued for a period of more than twelve months but less than twenty-four months; or
- b. The policy period is extended after issuance for an additional period of less than twelve months,

then the time periods exceeding the standard twelve- month policy period described in a. and b. will be deemed part of the last preceding period for the purpose of determining the Limits of Insurance.

Any Extended Reporting Period, if applicable, will be deemed part of the last policy period for the purpose of determining the Limits of Insurance.

SECTION V - RETENTION

1. For each "claim":
 - a. The insured is responsible for the total of "loss" and "defense costs" up to the applicable Retention shown in the Coverage Part Declarations; and

- b. We will only pay for "loss" and/or "defense costs" if the total of "loss" and/or "defense costs" that is otherwise payable under this insurance exceeds the applicable Retention shown in the Coverage Part Declarations.

2. If we, at our sole discretion, elect to pay any part or all of the Retention, the insured must repay this amount to us upon demand.
3. Any Retention shown in the Coverage Part Declarations is not applicable to a "claim" for a "non-indemnifiable loss".
4. Solely with respect to the above, we agree that we will not seek to rescind the policy with respect to any "individual insured" who did not know the facts misrepresented or omitted.
5. You must indemnify an "individual insured" to the fullest extent permitted by law and must take all necessary steps to do so. Paragraph 3. does not apply if you cannot legally indemnify an "individual insured" because of the appointment by a state or federal official, agency or court of any receiver, conservator, liquidator, trustee, rehabilitator or similar official to take control of, supervise, manage or liquidate you, or because you become a debtor-in-possession.

SECTION VI - CONDITIONS

A. CLAIMS CONDITIONS

1. Insured's Duties When There is a "Claim"

As a condition precedent to the right of coverage provided by this Coverage Part, the insured must do the following:

- a. If a "claim" to which this Coverage Part applies is made against an insured, the insured must give written notice, as soon as practicable, but in no event later than 60 days after the expiration of the Coverage Part to:

Western World Insurance Group
400 Parson's Pond Drive
Franklin Lakes, NJ 07417
Attn: Claims Department

Written notice must include every demand, notice, summons or other process received directly by the insured or the insured's representatives.

- b. Cooperate with us. We may require that the insured submit to examination under oath, produce and make available all records, documents and other materials, and attend hearings, depositions and trials. The insured must assist us in effecting settlement, securing and providing evidence and obtaining the attendance of witnesses.
- c. Not admit liability, settle any claims, or assume any obligations without our prior written consent.

2. Reporting of a Possible "Claim"

If during the policy period, any insured first becomes aware of a specific "wrongful act", "wrongful employment act" or "third party wrongful act" that could result in a "claim" and gives written notice to us during the policy period of:

- a. The potential claimant's name and address;
- b. A chronological description of the events that are involved; and
- c. An explanation of the type of "claim" that is anticipated,

then any "claim" arising out of the "wrongful act" or "wrongful employment act" or "third party wrongful act" which is subsequently made against the insured will be deemed to have been made at the time we received the written notice from the insured.

B. GENERAL CONDITIONS

1. When We Do Not Renew

If we decide not to renew this Coverage Part, we will mail or deliver to you written notice of the nonrenewal not less than 30 days before the expiration date.

If notice is mailed, proof of mailing will be sufficient proof of notice.

2. Extended Reporting Period

- a. If this Coverage Part is cancelled or not renewed, you have the right to purchase an Extended Reporting Period. The Extended Reporting Period applies only to "claims" for a "wrongful act", "wrongful employment act" or "third party wrongful act" committed prior to the termination of this coverage and otherwise insured by this Coverage Part. However, you must notify us in writing of your decision to purchase the Extended Reporting Period and the premium must be paid within 30 days of the termination date of this coverage. The right to purchase an Extended Reporting Period does not apply if the cancellation was for non-payment of premium or non-compliance with the terms of this Coverage Part.

- b. The premium for the Extended Reporting Period endorsement will be computed according to the following percentages based on the annual premium amount of this Coverage Part:

A one-year Extended Reporting Period for 30% of the expiring premium;

A two-year Extended Reporting Period for 75% of the expiring premium; or

A three-year Extended Reporting Period for 120% of the expiring premium.

- c. The Extended Reporting Period cannot be cancelled or renewed.
- d. The additional premium for the Extended Reporting Period is fully earned at the inception of the Extended Reporting Period.
- e. Coverage for a "claim" or circumstances which ultimately lead to a "claim" first received and reported during the Extended Reporting Period will be in excess over any other valid and collectible insurance providing coverage for that "claim".

- f. The Extended Reporting Period does not reinstate or increase the Limits of Insurance available under this Coverage Part.
- g. The Extended Reporting Period begins on the effective date of cancellation or non-renewal of the policy.

3. Automatic Extended Reporting Period

The following applies if the Coverage Part is cancelled or non-renewed:

If a "wrongful act", "wrongful employment act" or "third party wrongful act" is committed by the insured prior to the effective date of cancellation or non-renewal, and a "claim" is made against the insured within 60 days of the cancellation or non-renewal date, the insured has 60 days from the cancellation or non-renewal date to give us written notification of the "claim". If you have obtained replacement coverage or any other valid insurance is in force, this Automatic Extended Reporting Period is not applicable.

This Condition does not apply to any cancellation resulting from non-payment of premium or non-compliance with the terms and conditions of this Coverage Part.

4. Action Against Us

No action may be brought by an insured against us to recover for any "loss" allegedly covered by this Coverage Form, unless the insured:

- a. Has fully complied with all the terms of this Coverage Form; and
- b. Provides 60 days' notice to us of intent to bring the action so that we and the insured can jointly determine whether the dispute can be resolved through mediation.

No person or organization has a right under this Coverage Form to join us as a party or otherwise bring us into a suit asking for damages from an insured.

Nothing in this section constitutes or should be understood to constitute a waiver of our right to take action against the insured at any time following tender of the "claim" to us in any court of competent jurisdiction in the United States.

5. Order of Payments

In the event payment of "loss" is due under this Coverage Part but the amount of the "loss" exceeds the remaining available Limit of Insurance specified in the Coverage Part Declarations, we will, to the extent of any remaining amount of the Limit of Insurance available:

- a. First pay for "loss" on behalf of the "individual insured" for which coverage is provided, then
- b. Pay for "loss" on behalf of the "organization" for which coverage is provided.

6. Transfer of Rights of Recovery Against Others to Us

If the insured has rights to recover all or part of any payment we have made under this Coverage Part, those rights are transferred to us. The insured must do everything necessary to secure our rights and must do nothing to impair them.

7. Other Insurance

This insurance will be excess over any other valid and collectible insurance, unless the other insurance is specifically written to be in excess of this Coverage Part.

8. Terms of Coverage Part Conformed to Statute

Terms of this Coverage Part which are in conflict with the statutes of the state in which this policy is issued, are hereby amended to conform to those statutes.

9. Transactions

- a. If after the effective date of this Coverage Part:
 - (1) You merge into, or consolidate with, another entity and you are not the surviving entity; or

- (2) Another entity, person or group of entities and/or persons acting in concert acquires more than 50% of your assets; or
- (3) Another entity, person or group of entities and/or persons acting in concert acquires the right to elect or select a majority of your directors, trustees, or managers; or
- (4) You sell all or substantially all of your assets,

this Coverage Part will continue in effect until the expiration date of the policy, or the effective date of non-renewal, if applicable, with respect to "wrongful acts", "wrongful employment acts" or "third party wrongful acts" occurring before the transaction, but there is no coverage under this policy for actual or alleged "wrongful acts", "wrongful employment acts" or "third party wrongful acts" occurring on or after the transaction.

- b. You must give us written notice of the transaction as soon as practicable, but not later than 30 days after the effective date of the transaction.

The entire premium for this coverage is fully earned on the transaction date. In the event of a transaction, you will have the right to an offer of coverage from us for an Extended Reporting Period to report "wrongful acts", "wrongful employment acts" or "third party wrongful acts" occurring prior to the effective date of the transaction.

- c. If, during the policy period, you:
 - (1) Acquire voting securities in another entity or create another entity, which as a result of the acquisition or creation becomes a "subsidiary"; or

- (2) Acquire any entity by merger into or consolidation with the "organization";

then, subject to all terms and conditions of this policy, such "organization" and its "individual insureds" will be covered under this policy but only with respect to "claims" for "wrongful acts" or "wrongful employment acts", or "third party wrongful acts" taking place after such acquisition or creation, unless we agree to provide coverage by endorsement for "wrongful acts" or "wrongful employment acts", or "third party wrongful acts" taking place prior to such acquisition or creation.

If the total assets of the acquired "organization", as reflected in the then most recent consolidated financial statements of the "organization", exceed 25% of the "organization's" assets as reflected in your most recent consolidated financial statements, you, as a condition precedent to coverage with respect to such insureds, will, prior to such acquisition:

- (1) Give written notice of such acquisition or creation to us;
- (2) Pay any additional premium required by us; and
- (3) Agree to any additional terms and conditions of this policy as required by us.

10. Representations

- a. We have relied upon the Declarations and statements in the "application" for this policy in providing coverage under this policy to the insureds. The Declarations and statements are the basis of the coverage under this policy and will be incorporated into and will constitute part of this policy.
- b. The "application" for coverage under this policy will be considered to be a separate "application" for coverage by each "individual insured". With respect to the Declarations and statements in such "application", no knowledge possessed by an "individual insured" will be imputed to any other "insured individual".

c. If the "application" contains any misrepresentation or omission made with the actual intent to deceive or contains any misrepresentation or omission which materially affects either the acceptance of the risk or the hazard assumed by us, then with respect to any "claim" based upon, attributable to, or rising out of any such misrepresentation or omission, no coverage shall be provided for any:

(1) "Individual insured" who knew the facts that were not truthfully disclosed in the "application" (whether or not such misrepresentation or omission in the "application" was known by an "individual insured") or any "organization" to the extent it indemnifies any such "individual insured"; and

(2) "Organization", but only if any of your past or present chief executive officers or chief financial officers (or any equivalent position to any of the foregoing) knew the facts that were not truthfully disclosed in the "application" (whether or not such misrepresentation or omission in the "application" was known by such individual).

This Endorsement Modifies Your Policy
(Effective At Inception Unless Another Date Shown Below)

EMPLOYMENT PRACTICES LIABILITY EXCLUSION

This endorsement modifies insurance provided under the following:

DIRECTORS, OFFICERS, INSURED ENTITY AND EMPLOYMENT PRACTICES
INSURANCE COVERAGE PART

SECTION I - COVERAGE B does not apply and none of the references to it in the
Coverage Part apply.

All other terms and conditions of the policy remain unchanged.

(Complete this section if endorsement is added after policy is issued.)		
_____ Policy Number	_____ Endorsement Number	_____ Endorsement Effective Date
_____ Signature of Authorized Representative		_____ Producer Number

**This Endorsement Modifies Your Policy.
Please Read It Carefully.**

EXTENDED REPORTING PERIOD ENDORSEMENT

This endorsement modifies insurance provided under the following:

DIRECTORS, OFFICERS, INSURED ENTITY AND EMPLOYMENT PRACTICES
INSURANCE COVERAGE PART

SECTION VI - CONDITIONS, Section B., GENERAL CONDITIONS is amended as follows:

Subsection 2, Extended Reporting Period, is amended by deleting b. and replacing it with the following:

- b.** The premium for the Extended Reporting Period endorsement will be computed according to the following percentages based on the annual premium amount of this Coverage Part:

A one-year Extended Reporting Period for 100% of the expiring premium;

A two-year Extended Reporting Period for 150% of the expiring premium; or

A three-year Extended Reporting Period for 185% of the expiring premium.

CRISIS MANAGEMENT ENDORSEMENT

This endorsement modifies insurance provided under the following:

DIRECTORS, OFFICERS, INSURED ENTITY AND EMPLOYMENT PRACTICES
INSURANCE COVERAGE PART

The Directors and Officers Insurance Coverage Part Declarations is amended with the addition of the following:

CRISIS MANAGEMENT FUND LIMIT

Crisis Management Fund Limit \$ 25,000.

SECTION I - INSURING AGREEMENTS is amended as follows:

Subsection Coverage Extensions is amended by adding the following:

Crisis Management Coverage

- a. We will pay on your behalf "crisis management expenses" which you become legally obligated to pay by reason of a "crisis event" first occurring during the policy period.
- b. There will be no Retention applicable to "crisis management expenses", and we will pay such "crisis management expenses" from the first dollar subject to all other terms and conditions of this policy.
- c. An actual or anticipated "crisis event" must be reported to us as soon as practicable, but in no event later than thirty (30) days after you first incur "crisis management expenses" for which coverage will be requested under this policy.
- d. The Crisis Management Fund Limit is our maximum liability for all "crisis management expenses" arising from any and all "crisis events" occurring during the policy period. This limit will be our maximum liability under this policy regardless of the number of "crisis events" reported during the policy period. Our obligation to pay "crisis management expenses" terminates upon the exhaustion of the Crisis Management Fund Limit.
- e. If the policy's aggregate limits are exhausted then crisis management coverage ends.
- f. The Crisis Management Fund Limit will be in addition to the Aggregate Limit of Insurance stated in Item 1. of the Coverage Part Declarations.

SECTION II - DEFINITIONS is amended as follows:

The definition of "**loss**" is amended by adding the following:

"Loss" does not include "crisis management expenses".

The following definitions are added:

"Crisis event" means one of the following, except where coverage is otherwise excluded under **SECTION III - EXCLUSIONS, Subsections Prior Knowledge** and **Subsection Pollution** of the policy:

- a. The incapacity; death; or state or federal criminal indictment of an "individual insured";
- b. The cancellation, withdrawal or revocation of \$500,000 or more in funding, donation(s), grant(s) or bequest(s) by a non-government entity or person to you;

c. The disclosure by you of :

- (1) Your intention to file or your actual filing for protection under federal bankruptcy laws, or
- (2) A third party's intention to file or its actual filing of an involuntary bankruptcy petition under federal bankruptcy laws;

d. The disclosure by you of the threatened or actual commencement by a third party of an action, audit or investigation alleging a "wrongful employment act" by you which has caused or is reasonably likely to cause a "material effect"; or

e. Any other material event which, in your good faith opinion, has caused or is reasonably likely to result in a "material effect", but only if such material event is scheduled for coverage by written endorsement to this policy.

"Crisis management expenses" means the following expenses incurred by you during a period beginning ninety (90) days prior to and in reasonable anticipation of a "crisis event" and ending ninety (90) days after an actual or reasonably anticipated "crisis event", irrespective of whether a "claim" is actually made with respect to the subject "crisis event"; provided, however, that we must have been notified of the "crisis management expenses" within thirty (30) days of the date you first incur the subject "crisis management expenses":

a. The reasonable and necessary expenses directly resulting from a "crisis event" which you incur for "crisis management services" provided to you by a "crisis management firm"; and

b. The reasonable and necessary expenses directly resulting from a "crisis event" which you incur for:

(1) Advertising, printing, or the mailing of matter relevant to the "crisis event"; and

(2) Out of pocket travel expenses incurred by or on behalf of you or the "crisis management firm";

provided, however, "crisis management expenses" does not include those amounts which otherwise would constitute compensation, benefits, fees, overhead, charges or expenses of an insured.

"Crisis management firm" means a marketing firm, public relations firm, law firm, or other professional services entity retained by us or by you with our prior written consent, to perform "crisis management services" arising from a "crisis event".

"Crisis management services" means the professional services provided by a "crisis management firm" in counseling or assisting you in reducing or minimizing the potential harm to you caused by the public disclosure of a "crisis event".

"Material effect" means the publication of unfavorable information regarding you which can reasonably be considered to materially reduce public confidence in your competence, integrity or viability to conduct business. Such publication must occur in a report about an insured appearing in a daily newspaper of general circulation; or a radio or television news program.

SECTION III - EXCLUSIONS is amended as follows:

SECTION III - EXCLUSIONS does not apply to "crisis management expenses".

**This Endorsement Modifies Your Policy.
Please Read It Carefully.**

OWNERS ASSOCIATION LIMITATION ENDORSEMENT

This endorsement modifies insurance provided under the following:

DIRECTORS, OFFICERS, INSURED ENTITY AND EMPLOYMENT PRACTICES
INSURANCE COVERAGE PART

The following is added to **SECTION II - DEFINITIONS:**

"Construction defect(s)" means any actual or alleged defective, faulty, or delayed construction or any other matter constituting a construction defect under applicable law, regardless of whether it results from:

- a. Defective or incorrect architectural plans or other designs;
- b. Defective or improper soil testing;
- c. Defective, inadequate or insufficient protection from subsoil or earth movement or subsidence;
- d. Construction, manufacture or assembly of any tangible property;
- e. The failure to provide or pay for any construction-related goods or services; or
- f. The supervision or management of any construction-related activities.

The following is added to **SECTION III - EXCLUSIONS:**

This insurance does not apply to any "loss" or "defense costs" in connection with any "claim" made against an insured, arising out of, directly or indirectly resulting from, or in consequence of, or in any way involving:

- a. Any "construction defect";
- b. Operations performed, completed, or being conducted, by or on behalf of the builder, developer or sponsor, including damages arising out of designs, surveys or engineering services performed by or on behalf of the builder, developer or sponsor;
- c. Any action or threat of action taken by the insured to foreclose or place an enforceable lien on any property in order to collect unpaid assessments, fees, or fines;
- d. Any failure of an insured to effect or maintain insurance or advise of the need to maintain insurance, suretyship, or bond;
- e. Any "personal injury offense", other than libel, slander or defamation in any form arising out of a "wrongful employment act";
- f. Any discrimination on any basis, including, but not limited to, race, creed, color, religion, ethnic background, national origin, age, handicap, disability, gender, sexual orientation or pregnancy. However, this exclusion does not apply to "defense costs" or our duty to defend any such "claim" unless and until there is an adverse admission by, finding of fact, or final adjudication against any insured as to such conduct; or
- g. Any "claims" or suits including, but not limited to, securities-holders' derivative suits and/or representative class action suits, brought by any past, present or future property owner or by their estates, beneficiaries, heirs, legal representatives or assigns, who owns, as of the date of claim, or did own 10% or more of the units.

**This Endorsement Modifies Your Policy.
Please Read It Carefully.**

PRIVACY AND NETWORK SECURITY EXCLUSION

This endorsement modifies insurance provided under the following:

DIRECTORS, OFFICERS, INSURED ENTITY AND EMPLOYMENT PRACTICES
INSURANCE COVERAGE PART

SECTION II - DEFINITIONS is amended by adding the following definitions:

1. **"Computer system"** means computer hardware, software, firmware, and the data stored thereon, as well as associated input and output devices, data storage devices, networking equipment and Storage Area Network or other electronic data backup facilities which are owned by you or otherwise under your direct operational control.
2. **"Network security activities"** means those activities performed by you, or by others on your behalf, to protect against:
 - a. Unauthorized access to;
 - b. Unauthorized use of;
 - c. A denial of service attack by a third-party directed against; or
 - d. Transmission of unauthorized, corrupting or harmful software code to, the insured's "computer system".
3. **"Network security breach"** means a "wrongful act", "wrongful employment act" or "third party wrongful act" by an insured in the conduct of "network security activities".
4. **"Personal information"** means information in any format containing the following:
 - a. An individual's name, social security number, medical or healthcare data, other protected health information, drivers license number, state identification number, credit card number, debit card number, address, telephone number, account number, account histories, or passwords; or
 - b. Other nonpublic personal information as defined in "privacy regulations".

"Personal information" does not include information that is lawfully made available to the general public for any reason, including but not limited to information from federal, state or local government records.
5. **"Privacy regulations"** means the following statutes and regulations associated with the control and use of personally identifiable financial, medical or other sensitive information:
 - a. Health Insurance Portability and Accountability Act of 1996 (Public Law 104-191) and Health Information Technology for Economic and Clinical Health Act;
 - b. Gramm-Leach-Bliley Act of 1999;
 - c. The California Security Breach Notification Act (CA SB 1386) and Massachusetts 201 CMR 17;
 - d. Identity Theft Red Flags under the Fair and Accurate Credit Transactions Act of 2003;

- e. Section 5(a) of the Federal Trade Commission Act, 15 U.S.C. § 45(a), but solely for alleged violations of unfair or deceptive acts or practices in or affecting commerce; and

other similar state, federal, and foreign identity theft and privacy protection legislation that requires commercial entities that collect "personal information" to post privacy policies, adopt specific privacy or security controls, or notify individuals in the event that "personal information" has potentially been compromised.

6. "Privacy violation" means:

- a. The failure of an insured to properly handle, manage, store, destroy or otherwise control:
 - (1) "Personal information" in your possession; or
 - (2) Third-party corporate information in any format provided to you and specifically identified as confidential and protected under a nondisclosure agreement or similar contract with you; or
- b. An unintentional violation of your privacy policy that results in the violation of any "privacy regulation".

SECTION III - EXCLUSIONS is amended by adding the following:

This insurance does not apply to any "loss" or "defense costs" in connection with any "claim" made against an insured, arising out of, directly or indirectly resulting from, or in consequence of, or in any way involving:

Privacy/Network Security

A "privacy violation" or "network security breach".

**This Endorsement Modifies Your Policy.
Please Read It Carefully.**

LIMITED NON-MONETARY DAMAGES COVERAGE ENDORSEMENT

This endorsement modifies insurance provided under the following:

DIRECTORS, OFFICERS, INSURED ENTITY AND EMPLOYMENT PRACTICES
INSURANCE COVERAGE PART

SECTION IV - LIMITS OF INSURANCE is amended by adding the following:

Any "claims" for non-monetary or injunctive relief or redress in any form will be subject to a policy period Aggregate Limit of Insurance of \$ 100,000. This limit will be part of the Limit of Insurance stated in Item 1. or Item 4. of the Coverage Part Declarations.

The \$ 100,000 Aggregate Limit will include any fees or expenses awarded to any claimant in connection with "claims", demands or actions seeking non-monetary or injunctive relief or redress in any form other than money damages.

AMENDATORY ENDORSEMENT - FLORIDA

This endorsement modifies insurance provided under the following:

DIRECTORS, OFFICERS, INSURED ENTITY AND EMPLOYMENT PRACTICES INSURANCE COVERAGE PART

A. SECTION II - DEFINITIONS, is amended as follows:

The definition of "**Loss**" is deleted in its entirety and replaced with the following:

11."Loss" means damages and settlements which an insured is legally obligated to pay as a result of a "claim" for a "wrongful act" or "wrongful employment act", or "third party wrongful act", pre-judgment and post-judgment interest awarded by a court.

"Loss" also means, with respect to any "claim" arising out of a "wrongful employment act" or "third party wrongful act", front-pay and back-pay, and liquidated damages awarded pursuant to the Age Discrimination in Employment Act, the Equal Pay Act or the Family Medical Leave Act.

"Loss" does not include:

- a.** Any amount for which the insured is not financially liable or legally obligated to pay;
- b.** The multiplied portion of any multiple damage award;
- c.** Damages owed based on an express obligation by written or oral agreement or amounts owed under any contract or agreement;
- d.** Taxes, fines or penalties; provided, however, this limitation does not include the ten percent penalty excise tax imposed upon any "individual insureds" pursuant to 26 U.S.C. § 4558(a)(2) for participation in an excess benefit transaction;

- e.** Matters uninsurable under the laws pursuant to which this policy is construed;
- f.** The cost to comply with any injunctive or other non-monetary or declaratory relief, including specific performance, or any agreement to provide such relief;
- g.** Any liability or costs incurred to modify any building or property to make it more accessible or accommodating to any person;
- h.** Any liability or costs in connection with any educational, sensitivity or other corporate program, policy or seminar;
- i.** Any sum, amount or payment which constitutes restitution or disgorgement;
- j.** Employment-related benefits, retirement benefits, perquisites, vacation and sick days, medical and insurance benefits, deferred cash incentive compensation or any other type of compensation, improper payroll deductions, severance pay, unpaid wages and commissions, compensation for vacation and sick days, medical and insurance benefits, amounts owed under any employment contract, partnership, stock or other ownership agreement, or any other type of contract, and overtime pay for hours actually worked or labor actually performed by any "employee" of the "organization";

- k. Deferred cash incentive compensation or any other type of compensation other than salary, wages, bonuses, commissions, non-deferred cash incentive compensation;
- l. Liquidated damages, except to the extent specifically included as "loss" above; or
- m. Any claim for punitive or exemplary damages.

In addition, "loss" does not include the cost of any remedial, preventative or other non-monetary relief, including but not limited to any costs associated with compliance with any such relief of any kind or nature imposed by any judgment, settlement or governmental authority.

The definition of "**Pollutants**" is deleted in its entirety and replaced by the following:

16. "Pollutants" means any substance exhibiting any hazardous characteristics as defined by, or identified on a list of hazardous substances issued by the United States Environmental Protection Agency or any federal, state, county, municipal or local counterpart thereof or any foreign equivalent. Such substances shall include, without limitation, solids, liquids, gaseous or thermal irritants, contaminants or smoke, vapor, soot, fumes, acids, alkalis, chemicals or waste materials, "Pollutants" will also mean any other air emission.

B. SECTION III - EXCLUSIONS, is amended as follows:

Exclusion **7. Nuclear, Biological and Chemical Materials** is deleted in its entirety.

**This Endorsement Modifies Your Policy.
Please Read It Carefully.**

**FLORIDA CHANGES -
CANCELLATION AND NONRENEWAL**

This endorsement modifies insurance provided under the following:

DIRECTORS, OFFICERS, INSURED ENTITY AND EMPLOYMENT PRACTICES INSURANCE
COVERAGE PART

A. Paragraph **2.** of the **Cancellation** Common Policy Condition is replaced by the following:

2. Cancellation For Policies In Effect 90 Days Or Less

a. If this policy has been in effect for 90 days or less, we may cancel this policy by mailing or delivering to the first Named Insured written notice of cancellation, accompanied by the specific reasons for cancellation, at least:

(1) 10 days before the effective date of cancellation if we cancel for nonpayment of premium; or

(2) 20 days before the effective date of cancellation if we cancel for any other reason, except we may cancel immediately if there has been:

(a) A material misstatement or misrepresentation; or

(b) A failure to comply with underwriting requirements established by the insurer.

B. Paragraph **5.** of the **Cancellation** Common Policy Condition is replaced by the following:

5. If this policy is cancelled, we will send the first Named Insured any premium refund due. If we cancel, the refund will be pro rata. If the first Named Insured cancels, the refund may be less than pro rata. If the return premium is not refunded with the notice of cancellation or when this policy is returned to us, we will mail the refund within 15 working days after the date cancellation takes effect. The cancellation will be effective even if we have not made or offered a refund.

C. The following is added to the **Cancellation** Common Policy Condition:

7. Cancellation For Policies In Effect For More Than 90 Days

a. If this policy has been in effect for more than 90 days, we may cancel this policy only for one or more of the following reasons:

(1) Nonpayment of premium;

(2) The policy was obtained by a material misstatement;

(3) There has been a failure to comply with underwriting requirements established by the insurer within 90 days of the effective date of coverage;

(4) There has been a substantial change in the risk covered by the policy;

(5) The cancellation is for all insureds under such policies for a given class of insureds.

b. If we cancel this policy for any of these reasons, we will mail or deliver to the first Named Insured written notice of cancellation, accompanied by the specific reasons for cancellation, at least:

(1) 10 days before the effective date of cancellation if cancellation is for nonpayment of premium; or

(2) 45 days before the effective date of cancellation if we cancel for one or more of the reasons stated in **7. a. (2)** through **7. a. (5)** above.

- D.** The following is added and supersedes any other provision to the contrary:

When We Do Not Renew

- 1.** If we decide not to renew this policy we will mail or deliver to the first Named Insured written notice of nonrenewal, accompanied by the specific reasons for nonrenewal, at least 45 days prior to the expiration of this policy.

- 2.** Any notice of nonrenewal will be mailed or delivered to the first Named Insured's last mailing address known to us. If notice is mailed, proof of mailing will be sufficient proof of notice.

FLORIDA SURPLUS LINE INSURANCE INFORMATION

Insured's Name: Rustic Village Homeowners Association, Section 2, Inc. Policy #: CPS3024302-02

Policy Dates: From: 1/22/2020 To: 1/22/2021

Surplus Lines Agent's Name: Albert Geraci

Surplus Lines Agent's Address: 2400 E. Commercial Blvd., Ste. 728, Fort Lauderdale, FL 33308

Surplus Lines Agent's License #: P176271


Producing Agency Name: Jag Insurance Group, LLC Agent Name: _____

Producing Agent's Physical Address: 999 Ponce De Leon Boulevard, Suite #800 Coral Gables, FL 33134

“THIS INSURANCE IS ISSUED PURSUANT TO THE FLORIDA SURPLUS LINES LAW. PERSONS INSURED BY SURPLUS LINES CARRIERS DO NOT HAVE THE PROTECTION OF THE FLORIDA INSURANCE GUARANTY ACT TO THE EXTENT OF ANY RIGHT OF RECOVERY FOR THE OBLIGATION OF AN INSOLVENT UNLICENSED INSURER.”

“SURPLUS LINES INSURERS' POLICY RATES AND FORMS ARE NOT APPROVED BY ANY FLORIDA REGULATORY AGENCY.”

Policy Premium:	<u>\$750.00</u>	Policy Fee:	<u>\$110.00</u>
Inspection Fee:	_____	Service Fee:	<u>\$0.86</u>
Tax:	<u>\$43.00</u>	EMPA Surcharge:	_____

Surplus Lines Agent's Countersignature: 

“THIS POLICY CONTAINS A SEPARATE DEDUCTIBLE FOR HURRICANE OR WIND LOSSES, WHICH MAY RESULT IN HIGH OUT- OF- POCKET EXPENSES TO YOU.”

“THIS POLICY CONTAINS A CO-PAY PROVISION THAT MAY RESULT IN HIGH OUT-OF-POCKET EXPENSES TO YOU.”

RENEWAL CERTIFICATE



SCOTTSDALE INSURANCE COMPANY®

Home Office:
One Nationwide Plaza • Columbus, Ohio 43215
Administrative Office:
8877 North Gainey Center Drive • Scottsdale, Arizona 85258
1-800-423-7675
A STOCK COMPANY

CPS3024302-02

Policy Number

Item 1. Named Insured and Mailing Address:

RUSTIC VILLAGE HOMEOWNERS ASSOCIATION, SECTION 2, INC.

13876 SW 56 Street
Miami, FL 33175

Agent Name and Address:

Risk Placement Services, Inc. - Ft. Lauderdale
2400 E. Commercial Blvd.
Suite 728
Fort Lauderdale, FL 33308

Agent No.: 09004 Program No.: 89

Item 2. Policy Period From: 1/22/2020 To: 1/22/2021

12:01 A.M. Standard Time at the address of the NAMED INSURED as stated herein.

In consideration of the renewal premium stated, the above numbered policy is renewed for the period specified, subject to the terms and conditions thereof, except as otherwise specified herein.

Table with 2 columns: Premium, Amount. Row 1: Premium, 750.00. Row 2: \$, 750.00

SURPLUS LINES TAX \$43.00
STAMPING OFFICE FEE \$0.86
BROKER FEE - RPS \$110.00

- [X] No changes from previous term.
[] Changes on endorsement below are applicable with above inception date.

To Report a Loss
• Dial toll-free #1 (844)777-8323 or visit our
• Website: https://my.rpsins.com/claimsfnol
• Contact Insurer directly (see policy section)

RIVEROL & COMPANY, LLC
CERTIFIED PUBLIC ACCOUNTANTS

ALFREDO RIVEROL, CPA

14515 SW 57TH TERRACE
MIAMI, FLORIDA 33175

TELEPHONE (305) 588-1850
EMAIL: ariverol@att.net

PROUD MEMBER OF THE AMERICAN AND FLORIDA
INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS
ASSOCIATIONS

July 22, 2020

Rustic Village Homeowners Association, Section 2
Board of Directors
14748 SW 56 Street
Ste. 228
Miami, FL 33185

Re: Financial Management Services

Dear Board of Directors:

This letter is to present my services along with the terms and objectives of my engagement and the nature and limitations.

Riverol and Company, LLC will perform the following services:

1. Prepare, with the guidance and direction of the Board of Directors, the Annual Budgets for which this agreement is in affect.
2. Prepare checks and pay bills from the Rustic Villages Homeowners Association, Section 2 operations account. Furthermore, Riverol and Company, LLC, through the direction of the Board of Directors will make transfers between the operation account and reserve account.
3. Invoice Annually, collect and deposit the Rustic Village Homeowners Association Section 2 annual dues. For property owners which do not submit their annual dues on a timely basis, Riverol and Company, LLC will refer the accounts to a collection agency/attorney's office for collection.
4. Prepare Estoppel Letters, which are required by banks and title insurance companies before a property may be sold. Riverol and Company, LLC will be charging the buyer \$150 for each Estoppel Letter.
5. Riverol and Company, LLC will compile, from the monthly bank statements, the balance sheet, and the related statements of income, retained earnings, and cash flows of Rustic Village Homeowners Association, Section 2 and post on the Association's website quarterly. Riverol and Company, LLC will not audit or review such financial statements.

My engagement cannot be relied on to disclose errors, irregularities, or illegal acts, including fraud or defalcations that may exist. However, I will inform the Board or the Board appointed management of any material errors that come to my attention and any irregularities or illegal acts that come to my attention, unless they are clearly inconsequential.

6. Riverol and Company, LLC will also prepare the federal income tax returns for Rustic Village

Homeowners Association, Section 2 for each calendar year for an **annual fee of \$450.**

In accordance with amount of work that must be completed, the engagement fee will be **\$300.00 per month** due on the 15th of every month. However, if I encounter unexpected circumstances that require me to devote more staff time to the engagement than anticipated, I will discuss the matter with you immediately.

This agreement will remain in effect as provided above unless modified in writing by both parties and this agreement may be canceled by either party (Riverol and Company, LLC or Rustic Village Homeowners Association, Section 2) at anytime, with a minimum of 30-days notice, provided that the notice of cancellation is transmitted in writing and sent via certified mail or email. Assuming cancellation is being requested by Rustic Village Homeowners Association, Section 2, the minutes from the meeting in which the Board of Directors approved the cancellation of services by Riverol and Company, LLC must be attached with the written notice of cancellation.

I look forward to a continued relationship with Rustic Village Homeowners Association, Section 2, and I am available to discuss the contents of this letter or other professional services you may desire.

If the foregoing is in accordance with your understanding, please sign the copy of this letter in the space provided and return it to me.

Sincerely,



Alfredo Riverol
RIVEROL & COMPANY, LLC

ACKNOWLEDGED AND APPROVED:

Board of Directors Representative Print Name and Title
Rustic Village Homeowners Association, Section 2

Signature

QUOTE



ZAMORA LANDSCAPE SERVICE

PO BOX 960691
Miami, FL 33296

BILL TO
Rustic Estates HOA

QUOTE # 100
QUOTE DATE 10/27/2020

DESCRIPTION	AMOUNT
monthly landscape maintenance	175.00
TOTAL	\$175.00

Rustic Village Homeowner's Association Section 2, Inc.
Profit & Loss Budget Overview
January through December 2021

	<u>Jan - Dec 21</u>
Ordinary Income/Expense	
Income	
Homeowner Assoc. Dues	11,250.00
Homeowner Assoc. Dues Late Fee	100.00
	<hr/>
Total Income	11,350.00
Expense	
Administration	
Bank Charges	50.00
Computer and Internet Expenses	185.00
Corporate Filings	65.00
Financial Management	4,050.00
Insurance Expense	2,050.00
Meals and Entertainment	50.00
Office Supplies	160.00
P.O. Box Rental	100.00
Postage and Printing	50.00
Professional Fees	200.00
Special Events	50.00
	<hr/>
Total Administration	7,010.00
Grounds	
Beautification of Common Areas	1,200.00
Electrical Expense	250.00
Landscaping and Groundskeeping	2,100.00
Repairs and Maintenance	790.00
	<hr/>
Total Grounds	4,340.00
	<hr/>
Total Expense	11,350.00
	<hr/>
Net Ordinary Income	0.00
	<hr/>
Net Income	0.00
	<hr/> <hr/>